

EVENT HIRE & BUSINESS OPPORTUNITIES AT ★ FILMHOUSE

Filmhouse Cinema
88 Lothian Road,
Edinburgh EH3 9BZ

Part of the Centre for the Moving Image:



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ABOUT FILMHOUSE



- Filmhouse is Scotland's foremost independent cinema, comprising three elegant cinemas, a thriving Café Bar as well as various smaller meeting and event spaces.
- Part of the Centre for the Moving Image (CMI), which is a registered charity also incorporating the Edinburgh International Film Festival and the Film Guild, the world's oldest film society founded in 1929. The CMI is funded by Creative Scotland, the City of Edinburgh Council, EventScotland, the Scottish Government and the BFI, as well as through earned income from the cinemas and Café Bar.
- The building was originally a church built c.1830 and was converted gradually during the 1980s. It now houses three beautifully presented cinemas fully equipped with state of the art projection and sound facilities, enabling us to screen a wide range of formats, including digital, 35mm and 70mm film, making us one of the most versatile screening venues in the UK.
- Here at Filmhouse we can host a wide variety of different events, parties or meetings. These have so far included: Private film screenings, screenings of adverts, training videos etc, staff briefings, client presentations, discussions/ debates, product launches, drinks receptions and even weddings.





FILMHOUSE

OUR DIFFERENT EVENT SPACES



- Our Cinemas are each fully equipped auditoria with state-of-the-art digital projection equipment, as well as the facilities to screen a wide range of film formats including digital, 35mm and 70mm. Each also offers video projection, laptop presentation, PA system, microphones, wifi, fixed internet and a lectern (full technical specification for each room can be found in the Appendix.) They range from large-scale down to more intimate spaces.

- We also provide a number of Meeting/Event Rooms, which can be hired separately, for breakouts from cinema spaces and can still be fully catered by the Café Bar.



CAPACITY INFORMATION



Space	Capacity Seated	Capacity Standing
Cinema 1	280	n/a
Cinema 2	97	n/a
Cinema 3	72	n/a
Guild Room	30	70
Chuckie Pend Room	30	100
Meeting Room	15	n/a
Café Bar	Flexible, depending on requirements	

CAFÉ BAR & CATERING PROVISION



- Our Café Bar provides a great selection of fresh, imaginative and affordable food to our customers throughout the week, but can also cater for your events and private hires.
- This can range from simply tea/coffee refreshments for meetings, through to full catering provision. We are also used to providing fun and imaginative snacks for cinema audiences such as picnics or snack boxes.
- Prices start from:
 - Refreshments: £2.75 per person.
 - Light lunch: £10.25 per person.
 - Full canape selection: £16.25 per person.
 - Picnic lunch, served in a cinema, from £6.95 per person.
- The Café Bar, or an area of it, is also available for private hire subject to cinema timetables.
- Our Café Bar is also open to the public from 8am on weekdays, so also provides a perfect informal meeting choice for businesses throughout Edinburgh.
- All prices include VAT at the standard rate and are subject to change.



TESTIMONIALS



"The European Parliament Office in Scotland has staged a number of film screenings at the Filmhouse, in connection with the European Parliament's annual LUX Film Prize. We have always found Filmhouse excellent to work with, both organisationally efficient and flexible and accommodating to our specific requests. We would unhesitatingly recommend them as a venue and partner."

James Temple-Smithson,
European Parliament Office in Edinburgh



"Filmhouse was a great place to hold a big event. We ran a course there on Star Wars with the film's Oscar-nominated producer and the feedback from those teaching and attending alike was fantastic. We'd certainly use Filmhouse again for an event in Edinburgh."

Patrick Keogh,
The Guardian

theguardian

TESTIMONIALS

continued



"We've used the Filmhouse for events and lectures over the past couple of years, and would really like to recommend them to you. The venue itself is great for presentations, lectures and screenings – it has all the magic you expect from an arthouse cinema, whilst managing to feel both intimate, and buzzing, regardless of whether you have 80 or 280 in the audience. The Filmhouse team are professional and super-friendly, but also quick on their feet for all those last minute glitches that events tend to throw at you. And retreating to the bar downstairs afterwards is always a treat – great food, drink and ambience combine to create a perfect place to unwind and reflect on the event you've just delivered."

Bernard Regan, Marketing Manager,
Creative Scotland

"Our partnership with Filmhouse has been fantastic in terms of delivering innovative and engaging activity that genuinely adds value to the audiences' cinema experience. Filmhouse have been a delight to work with, and the collaboration has evolved due to a fantastic response from their audience and staff alike."

Vicki Wonders, Senior Brand Manager,
Drambuie



ALBA | CHRUTHACHAIL



OTHER BUSINESS OPPORTUNITIES



- **Informal Café Bar meeting space**

Our thriving Café Bar opens at 8am from Monday – Friday, which provides a perfect informal meeting space for business people from around Edinburgh. Come to enjoy a coffee or breakfast snack, while enjoying the quiet atmosphere and free wifi.

- **Advertising**

You can advertise in our hugely popular monthly brochure with a print-run of 22,000, on our website, on the video screens in our busy Café Bar, or in the frames in our washrooms. For more information email advertising@filmhousecinema.com for our media pack.

- **Corporate Membership**

For an annual fee, businesses can support the wider work of Filmhouse whilst also receiving a range of employee benefits, hospitality and event hire discounts. Full details can be found at www.filmhousecinema.com/support

- **Sponsorship**

Filmhouse, and the Edinburgh International Film Festival, also offers bespoke sponsorship for businesses and brands. These have included some of the world's most recognised brands, and to discuss your specific objectives further please contact development@cmi-scotland.co.uk



HIKE RATES CINEMAS & ROOMS



- Rates quoted are per hour, but subject to a minimum two-hour hire period.
- Hires starting at 8am or 9am incur an additional £100 opening fee.
- Full quotes will be tailored to individual requirements and are available on request.
- All dates and times are subject to availability.
- Prices include all in-house equipment, staff and projectionist's time, but do not include film hire costs, additional hired in equipment or any catering provision.
- A 50% deposit is required to secure each booking.
- Registered charities can apply for a 20% discount, subject to approval.
- Hires subject to a two hour minimum hire period
- All prices exclude VAT

Day	Time	Cinema 1	Cinema 2	Cinema 3	Guild Room	Chuckie Pend Room
Monday, Tuesday, Wednesday & Thursday	8am – 1pm	£150 /hr	£120 /hr	£100 /hr	From £30 / hr	From £30 / hr
	1pm – 5pm	£250 /hr	£175 /hr	£150 /hr		
	5pm – 8pm	£500 /hr	£300 /hr	£250 /hr		
	8pm – 11pm	£600 /hr	£450 /hr	£400 /hr		
Friday, Saturday & Sunday	8am – 1pm	£190 /hr	£150 /hr	£125 /hr	From £30 / hr	From £30 / hr
	1pm – 5pm	£320 /hr	£220 /hr	£190 /hr		
	5pm – 8pm	£630 /hr	£375 /hr	£320 /hr		
	8pm – 11pm	£750 /hr	£570 /hr	£500 /hr		

HIRES RATES CAFÉ BAR



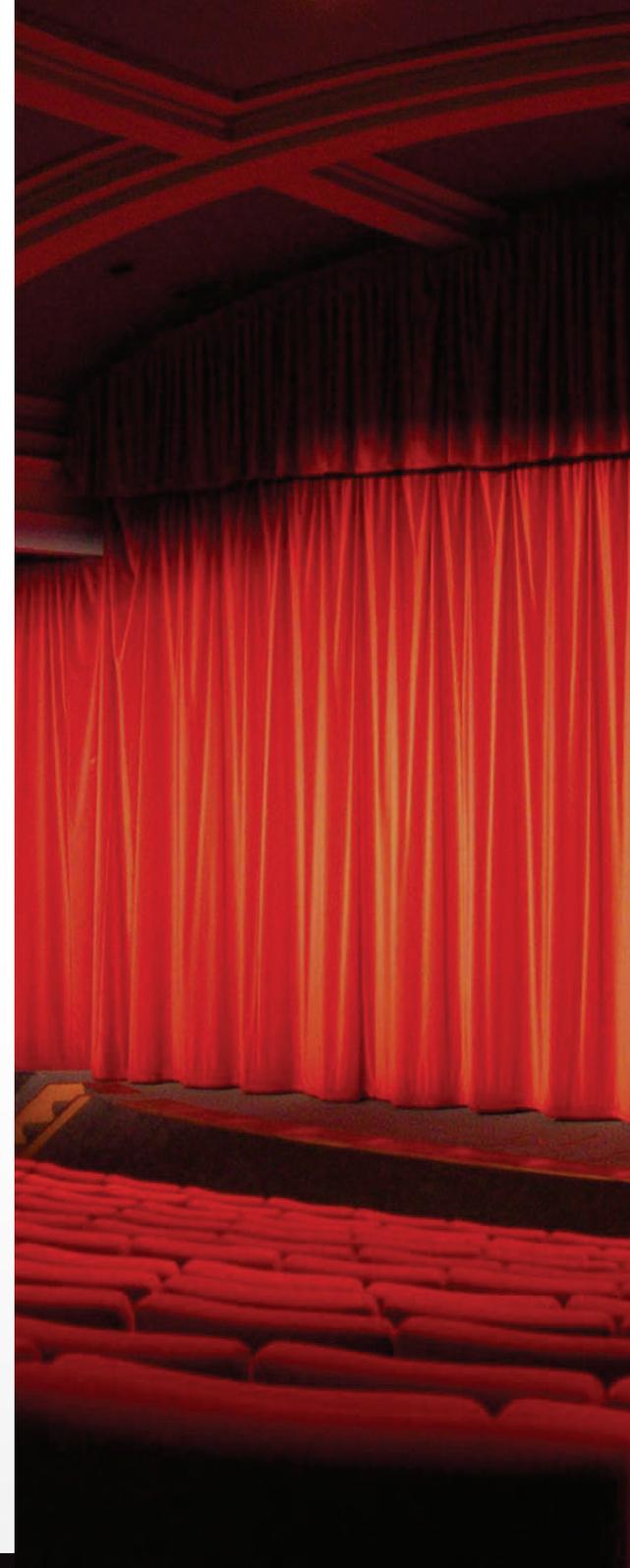
Day	Time	Gallery only	Gallery & Bar Section	Full Café Bar
Monday, Tuesday, Wednesday & Thursday	12pm – 3pm	£360	£540	£1020
	3pm – 5pm	£0, depending on catering		
	5pm – 9pm	£480	£1080	£1800
	After 9pm	£0, depending on catering		
Friday, Saturday & Sunday	12pm – 3pm	£600	£960	£1500
	3pm – 5pm	£0, depending on catering		
	5pm – 9pm	£960	£1680	£3300
	After 9pm	£0, depending on catering		

- Our Café Bar provides a flexible event option, however due to the demand of cinema goers we normally try to restrict private use of this space during busy times of the day (i.e. between Noon & 3pm, and between 5pm & 9pm).
- During these periods, we therefore impose minimum charges for use of the space, as detailed below.
- At other times, hire can be arranged by agreement with Filmhouse, usually with no hire fee providing catering is also being sourced.
- All prices INCLUDE VAT at the standard rate and are subject to change.
- In the event that any catering invoice falls below these amounts due to last minute reductions in numbers or no shows on the day, the minimum charge will apply.

SUMMARY



- Here at Filmhouse, we are experts at running events, and our entire business is focused on delivering these to the highest possible standard.
- By bringing your event to Filmhouse you will be supporting a registered charity, committed to the development of film and the moving image in Scotland.
- We offer complete flexibility with a variety of different spaces and catering options to suit your specific needs.
- If you'd like to visit us, why not pop into the Café Bar (open from 8am Mon-Fri) or arrange to come in to view our cinema or meeting room spaces.
- We look forward to welcoming you to Filmhouse soon, and if you require any further information please see the Appendices that follow or contact us on **0131 228 6382** or email **events@filmhousecinema.com**

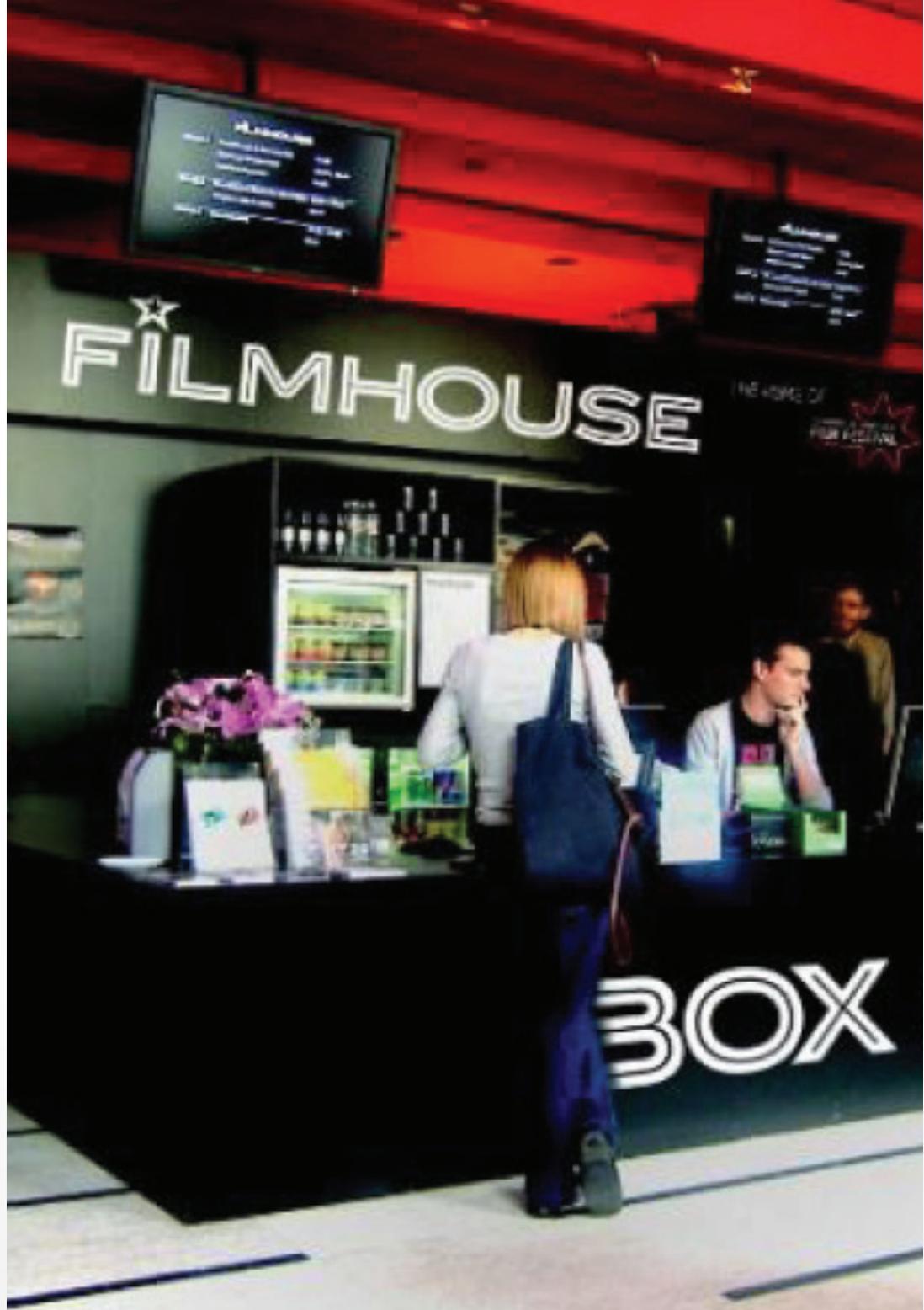


APPENDICES



Please continue to find out more about:

- Film Screening Rights.
- Technical Specifications.
- Examples of Previous Events.
- Full Catering Options, including menus and pricing information.



APPENDIX: FILM SCREENING RIGHTS



- Due to strict copyright law, Filmhouse may only screen films after arranging a license from the rights-holder. If you would like to show a film at Filmhouse however, then we will do our best to source your requested title in a professional screening format and at a fixed price.
- Additionally, as we are a professional cinema working to a high technical standard, we will endeavour to arrange to screen the film for you from a high quality, professional screening format such as DCP or DigiBeta (rather than from a more unreliable format such as DVD or Blu-ray, which presents a lower quality image when projected onto the big screen).
- The cost of hiring a film is a set £175 + VAT in addition to the main venue hire charge. This fee will cover copyright clearance, access to materials, shipment of materials, and any other costs involved in licensing and screening the film. Please be aware that we cannot guarantee availability of all film titles, because sometimes the rights are not available, or sometimes there are no screening materials accessible in the UK at a reasonable cost. If there are no professional screening materials available in the UK, then it may still be possible to arrange rights clearance for a screening from DVD, and our technicians will advise you on the best solution.

APPENDIX: TECHNICAL SPECS.



Cinemas:

- All three auditoria provide state-of-the-art cinema facilities, that will be managed on the day by one of our full-time projection staff, who include some of the most experienced cinema projectionists in the UK.
- Many formats are available including digital (DCP) projection, 70mm, 35mm and 16mm film projection, various video formats including Digibeta, DVD, and laptop.
- There is also a dedicated wifi in each screen with wired connection for web streaming.
- There are public address systems and other sound facilities available.

- If you require any additional equipment, we can source this from one of our regular suppliers, and our Chief Technician would be happy to discuss your specific requirements with you.

Guild Room:

- Provides three large-format, flat-screen televisions for the presentation of any digital content.

Chuckie Pend Room and Meeting Room:

- Can temporarily be equipped using our in-house digital laptop projector (included in your hire rate).

APPENDIX: SOME PREVIOUS EVENTS



Filmhouse has catered for a huge range of events in the past, these have included:

- Scottish Government St Andrew's Day Celebrations.
- Guardian Masterclasses.
- Various Awards Ceremony.
- Advertising agency pitches.
- TV show premieres.
- Edinburgh Interactive Festival (two day event).
- Edinburgh Lecture Series.
- Red Bull party & reception.
- Staff conferences.
- Numerous drinks receptions.
- Children's birthday parties.
- Wedding receptions.
- Christmas dinner parties.
- Exhibition Openings.



APPENDIX: CATERING OPTIONS 1



At Filmhouse we can cater for all your delegate needs, from teas & coffees, buffet lunches or post event receptions. As we understand your needs are probably individual, we can tailor our service to meet your requirements. We have experience in specialist menus such as vegetarian, vegan and organic. Any requests should be discussed with the Café Bar Manager.

Snack Items

- Tortilla chips with picante salsa & sour cream dips £20.00 per 20 people, with guacamole additional £3.50.
- Oriental Snacks (£3.25 per person): Vegetarian mini spring rolls & pakora with sweet chilli & yoghurt and mint dips.
- Classic Cocktail Sandwiches (£3.25 per person): Egg mayonnaise & chive, tuna & sweet corn mayo, honey roast ham with coarse grain mustard, hummus.
- Premium Cocktail Sandwiches (£3.95 per person): Roast beef with horseradish, Hummus with roast pepper & lime & tomato chutney, Smoked salmon with cream cheese & cracked black pepper, Chicken pesto with olive.

Drinks

- Tea & coffee with biscuits: £2.75 per person.
- Mineral water and fruit juices: £2.00 per person.
- Choice of Organic juices: £3.25 per person.
- Still Wines from £15.25 per bottle, Prosecco £19.95 per bottle.
- Premium Beer from £4.00 per bottle.

APPENDIX: CATERING OPTIONS 2



Light Lunch (£10.25 per person):

- Including tea, coffee, mineral water and fruit juice (on arrival and at 2 breaks during the day).
- Soup of the day served with a wholemeal bread board.
- Selection of freshly cut classic cocktail sandwiches.
- Seasonal fresh fruit platter.

Finger Buffet Lunch (£11.95 per person):

- Tea, coffee and biscuits on arrival, and with lunch plus unlimited scheduled breaks.
- Selection of freshly cut sandwiches.
- Hot vegetarian pakora & spring rolls with dips.
- Garlic chicken goujons.
- Spicy vegetable kebabs with dips.
- Mini ciabatta pizza bites.
- Fresh seasonal fruit platter.

APPENDIX: CATERING OPTIONS 3



Two-Course Lunch (£25 per person):

- Tea, coffee and biscuits on arrival, and with lunch plus unlimited scheduled breaks.
- Choose 2 courses from the following:

Starters:

- Fresh soup of the day
- Hummus with pitta bread
- Smoked mackerel pate.
- Galia melon fans.

Main courses:

- Chickpea and coconut curry with cracked wheat, yoghurt and naan.
- Chilli con carne with brown rice, tortilla chips and jalapenos.
- Vegetable lasagne with a mature cheddar sauce and mixed salad.
- Falafels of chickpea, garlic and spices with sweet chilli dip
- Chicken and spinach risotto with salad and garlic bread.
- Seafood linguine in a tomato and red chilli sauce.

Desserts (£3.65 extra)

- Rich chocolate fudge cake.
- Sticky toffee pudding.
- Choice of ice creams.
- Continental apple pie.

APPENDIX: CATERING OPTIONS 4



Canape Selection 1 (£16.25 per person):

- Smoked salmon & cream cheese blinis with dill & lemon zest.
- Mini Thai basket selection of prawn, vegetable & tamarind, crab & selection, green Thai chicken & coconut.
- Chicago style canape selection of smoked trout mini brioche, polenta with pesto & Italian ham, crab & guacamole blinis, foie gras with mango & apricot chutney, garlic chicken mousse & cherry tomato.
- Mini curry selection of chicken tikka or prawn korma on a rice base.
- Mini yorkshire pudding selection of roast beef & horseradish crème fraiche or chicken & redcurrant marmalade.
- Mini Italian crostini selection of black olive & basil, red pepper & mozzarella, pesto & baked tomato.
- Mini strawberry & cream scones.

APPENDIX: CATERING OPTIONS 5



Canape Selection 2 (£22 per person):

- Filo & parmesan or parma ham wrapped asparagus spears.
- Canape pastry shells, select any 3 from 5:
 - Rannoch smoked venison, cream cheese & cornichons.
 - Smoked trout with horseradish cream & chive garnish.
 - Greek feta, toasted pinenut, pomegranate & mint.
 - Lime & chilli Tiger prawn with guacamole.
 - Warm Macsween's meat or vegetarian haggis with red onion marmalade.
- Mixed canape bases including crostini, pumpernickel, cucumber, blinis & toast, select any 4 from 8:
 - Smoked Applewood cheese with membrillo & walnut.
 - Marinated roast red pepper & olive.
 - Crab with lime, coriander & chilli.
 - Woodland mushroom & port pate.
 - Smoked mackerel pate.
 - Rouille with grape.
 - Napoli salami with pepper chutney.
 - Asparagus mousse with tips.
- Assorted Petits Fours.

We can of course tailor any menu to your specific needs and many other options are available. Prices correct at time of publication. All prices include V.A.T. at the standard rate.